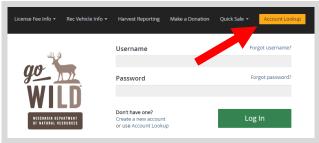
## **HOW TO: Renew a recreational vehicle in Go Wild**

## STEP 1: Log into your Go Wild account

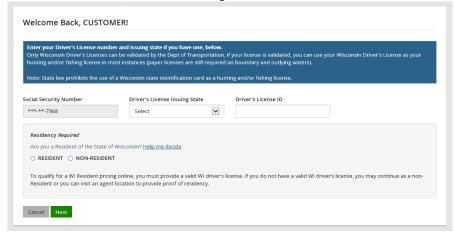
• **Visit the website gowild.wi.gov**. If you have already set up a username/password for your account, you may log in directly using that. If you have not yet created a username/password, use the "Account Lookup" option to search for your account or create a new account if necessary.



• **Access your Account** - Search for your existing customer record using one of the four personal information options on the left. Or enter your username and password for your account if you have already created one.



• **Welcome Back!** Enter your <u>driver license</u> information (optional). If you do not wish to enter your driver license, leave both the DL state and DL number blank. Next indicate your state residency (Wisconsin resident or nonresident). If you are unsure of your state residency, select the <u>Help me decide</u> link. *Note: To change your residency from nonresident to resident, all customers age 18 and over must include a WI driver license number.* 

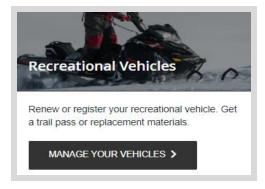


• **Review Summary.** Check your personal information for accuracy. If changes need to be made, select the Edit icon. If everything is correct, select the button.

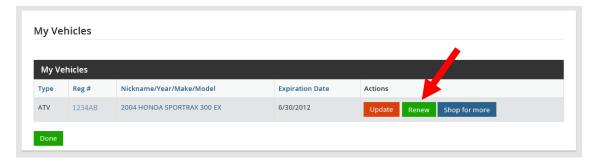


## STEP 2: Select your vehicle to renew

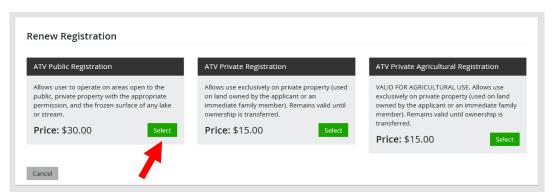
 Customer Homepage. Locate the Recreational Vehicles section and select the MANAGE YOUR VEHICLES button.



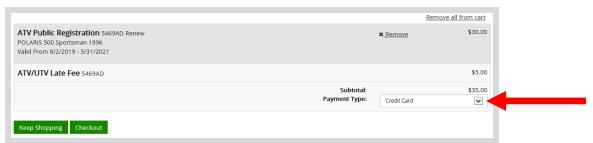
• **My Vehicles.** This will show all the vehicles registered in your name, along with the expiration date. <u>Select the Renew button</u> for the vehicle you wish to renew. *Note: if a vehicle registration is not yet expired, the Renew button will not show. You may also select the Update button to update your vehicle info if necessary, or the Shop for more button if you need to purchase other products.* 



• **Renew Registration.** Select the registration type to renew. Make sure to select the correct type. Most likely it will be the ATV Public registration, as private registration is non-expiring. You may also choose to add private or agricultural registration if you wish.

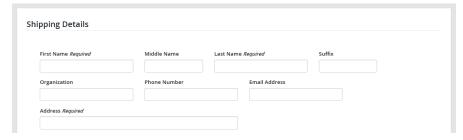


• **Shopping Cart.** Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select Checkout. Or select Keep Shopping if you need to purchase more.



## STEP 3: Make payment and print your temporary operating receipt

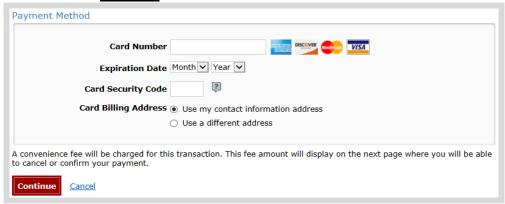
• **Shipping Details**. Enter the location you would like your items shipped and select NEXT. *Note: The system will validate the address and recommend address adjustments if necessary.* 



• **Donations:** Make a donation to the Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



- **Make Payment.** Check the screen for reminders and confirm the total. A convenience fee of 2% will be added to your total when a credit card is used. Select Make Payment when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red Continue button when finished.



- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select confirm when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red <u>Continue To State Website</u> button to return and print your license documents.



• **Printing your license.** Now back in the Go Wild site, scroll down and select the button to open your receipt documents for printing.