



Wisconsin Conservation Congress  
 Spring Hearings Process Improvement Committee  
 Meeting Minutes

**WCC Meeting Minutes**  
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<b>ORDER OF BUSINESS</b>	11/16/2022	7:00 pm	Virtual - Zoom
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**I. ORGANIZATIONAL MATTERS**

**A. CALL TO ORDER**

Meeting called to order by	Chair Terri Roehrig at 7:00 pm
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**B. ROLL CALL**

ATTENDEES	Terri Roehrig, Reed Kabelowsky, Fred Wollenburg, Arby Humphrey, MarySusan Diedrich
EXCUSED	Paul Reith, Brock Rosenkranz
UNEXCUSED	
GUESTS	

**C. AGENDA APPROVAL/REPAIR**

DISCUSSION	None
ACTION	Motion by MarySusan to approve the agenda, second by Fred Wollenburg, Motion Carried

**D. REVIEW COMMITTEE MISSION STATEMENT**

DISCUSSION	None
ACTION	None

**E. PUBLIC COMMENTS**

DISCUSSION	None
ACTION	None

**II. INFORMATION & ACTION ITEMS**

**A. A. 2023 Resolution Process Discussion (Online/In Person) All**

DISCUSSION	i. Kari shared some thoughts about what the Department is thinking about doing for Spring Hearings. More discussions between WCC leadership and Department Staff will be done in the upcoming weeks. ii. Mary Susan asked about how many people provided input into the Spring Hearings. Kari shared 27,519 people provided input. iii. Concern that the Chairs and the Vice Chairs won't be able to review the and vet the resolutions. iv. Reed – the process worked last year and doesn't see a way to go back now. v. Fred – Ran out of time doing the reviews last year, especially with the Shotgun resolutions. Agrees with getting them vetted online beforehand vi. Agreement that Resolutions are vetted online and presented online during the Spring Hearings vii. MarySusan to work on COP changes as it relates to the Resolution process and send to this committee for review and input for the R&R meeting on 12/8.	
ACTION	MarySusan to work on COP changes as it relates to the Resolution process and send to this committee for review and input for the R&R meeting on 12/8.	
PERSON(S) RESPONSIBLE		DEADLINE
Mary Susan		12/8

**B. b. What are the key areas we need to focus on and improve? All**

DISCUSSION	i. Temperature Gauge on Reviewers * How much time to commit? * Need to ensure we have the right people reviewing and having the skills and knowledge to edit the resolutions. ii. Resolution Submission Template *Need Email Addresses included in the submission of the resolution * Can we leverage M365 forms, MS Forms, SharePoint, HTML Page?	
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	<p>* Survey Monkey – issues with the expanding the boxes of input and also putting helpful hints and tips on how to fill out the form.</p> <p>iii. Similar, Like or Identical (Shotgun) Resolutions</p> <p>* Need to ensure that they have the original author identified with contact so we can work with the original author</p> <p>iv. Communications with DNR Staff</p> <p>* Final Draft needs to be identified for DNR Staff</p> <p>v. Shared Working area</p> <p>* Sharepoint, Teams, OneDrive</p> <p>* Need a shared working area between Department Staff and Resolution reviewers to maintain version control and avoid emails going back and forth.</p> <p>* Include a spreadsheet for status of the resolutions for all to review and have visibility to.</p> <p>vi. Post on our website about inflammatory language and disrespectful that resolutions will not be accepted.</p> <p>vii. Batching the resolutions for reviews as they come in on a weekly basis instead of waiting until the end.</p> <p>viii. Scope of the WCC</p> <p>ix. WCC Reviewer Training</p> <p>x. Other Discussion</p> <p>* Can we bring in interns to help with the process?</p> <p>*It is just Kari now as Eric as moved on to another position and they are in a hiring freeze.</p> <p> </p> <p>*Do we re-evaluate the process so we can eliminate the Shotgun resolution. Do we have them work with a reviewer prior to submitting the resolution. Committee agreed that we like having the authors submit resolutions early.</p> <p> </p> <p>* People that are writing the resolution need to better understand the role of the Reviewer. The procedures are clear and we need to ensure that people read the information about the resolution prior to submitting a resolution.</p> <p> </p> <p>Arby shared that we need to look at the Shotgun Resolution Process and clarify/define the parameters. Really impressed with the Escalation process. Do we have a definition for a shotgun resolution? Kari responded it is the same resolution submitted in multiple counties.</p> <p> </p> <p>Kari – Do we say that a resolution introduced in xx counties has to pass in xx% of the counties then it advances or number of the people providing input. Suggestion for Rules and Regulations: If presented in more than one county it needs to pass in at least one county and if more than two counties it has to pass by 50%.</p> <p> </p> <p>Rules and Resolutions Committee Meeting is on December 8th</p> <p> </p> <p>Fred shared he felt we are holding the Shotgun Resolutions to a higher standard and it is not fair either. Hold the author accountable to be responsible for all the resolution and any changes.</p> <p> </p> <p>MarySusan discussed that notification should go to the original author and make them responsible to follow up with the sub-authors for resolution changes, committee details and followup and responding back to them after a committee meeting.</p> <p> </p> <p>Kari asked, What if the resolution is not about the county and just make it statewide? Could we put them in categories? Reed shared his concern that it could take away from the County impact and delegates by county. Kari also explained that the smaller counties may not like it because the larger counties could over-ride the input.</p> <p> </p> <p>Motion by Fred Wallenburg that the original author and contact information has to be listed on all identical (shotgun) resolutions and all coordination of changes to that identical (shotgun) resolution falls back to the original author and author is responsible to contact/connect with sub-authors about the changes made by the WCC to make into the Spring Hearing process and any other follow up actions if it goes to committee. Motion is seconded by Reed Kabelowsky. Motion was carried and MarySusan to present to Rules &amp; Resolution Committee on 12/8/22.</p> <p> </p> <p>Fred asked Would all shotgun resolutions to be identical</p> <p>Arby aksed Is there somewhere that defines what it is?</p> <p>Kari suggested that we may call them like or same resolutions to align to the COP</p>
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<b>ACTION</b>	Check with Department IT on IT capabilities for the Resolution Submission Form and Shared Working area Share Motion with R&R committed to gain support to take to DLC in January	
<b>PERSON(S) RESPONSIBLE</b>	<b>DEADLINE</b>	
IT Followup - Kari; Approved Motion to R&R		Next Meeting/12.8 R&R Meeting

C. 2023 Timeline

All

DISCUSSION	i. 2/15/23 Author’s begin submitting resolutions ii. 3/1/23 Author’s deadline to submit resolutions iii. 3/19/23 Reviewer deadline to review and if required, notify author changes are necessary and collaborate with author to make the changes to meet the writing criteria. If the resolution meets the writing criteria, move forward and notify Kari. iv. 3/25/23 Reviewer/Author deadline for collaboration to complete required changes ensuring resolution meets writing criteria. Unresolved resolutions are escalated to the Spring Hearings Process Improvement Subcommittee. v. 3/30/23 Escalation meeting if needed. All escalated resolutions are finalized (approved or rejected) and collated list is complete vi. 4/01/23 Final Deadline vii. 4/13/23 Spring Hearings Input Process	
ACTION	Terri to get DLC approval on plan at the January meeting	
PERSON(S) RESPONSIBLE	DEADLINE	
Terri		January 13-14 DLC meeting

D. Communication Plan

All

DISCUSSION	i. Outreach Committee * FB Posts * Press Releases * Live Interviews * Podcasts * Radio * Communication to County Chairs and Delegates  ii. WCC FB Admins, Who are they? * Jessica Tomaszewski and Tony Blattler are the FB Admins, Editors are Paul Reigh, Brett Weir and Joel Taylor iii. Topics * Resolution process is slow process (Multiple Years) **Include the steps involved and what is required by authors * WCC is Advisory * Spring Hearings is input only not a vote * Communication to County Chairs and Delegates	
ACTION	Terri to follow up with Chair of Outreach and advise of need for outreach and education in preparation for 2023 Spring Hearings	
PERSON(S) RESPONSIBLE	DEADLINE	
Terri		Next meeting

E. 2023 Delegate Election Process

[PRESENTER]

DISCUSSION	None	
ACTION	Moved to next meeting as we need to know the direction of Department and WCC on Spring Hearings	
PERSON(S) RESPONSIBLE	DEADLINE	

**III. MEMBERS MATTERS**

DISCUSSION	a. Reed i. YCC – Have agenda for next year so WCC delegates can help. ii. Looking for fundraising ideas. iii. YCC Youth Hunt in December and needs a mentor for December 10. iv. Waterfowl Expo could be a great community outreach for WCC.	
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	<ul style="list-style-type: none"> <li>b. MarySusan                             <ul style="list-style-type: none"> <li>i. Dog Committee – are we having a dog committee? People assigned and no resolutions so no meeting set yet</li> <li>ii. COP – looking for information and created a TOC</li> </ul> </li> <li>c. Arby                             <ul style="list-style-type: none"> <li>i. Nothing</li> </ul> </li> <li>d. Fred                             <ul style="list-style-type: none"> <li>i. Marquette County CDAC and Sportsman’s Club and DNR are sponsoring venison donation to the food bank in concert with Brandon Meets in Fox Lake for 3 days during 9-day gun deer hunt</li> </ul> </li> <li>e. Paul                             <ul style="list-style-type: none"> <li>i. Nothing</li> </ul> </li> <li>f. Terri                             <ul style="list-style-type: none"> <li>i. Terri to send out Doodle Poll for after December 8 for meeting</li> <li>ii. Terri to follow up with Michael Britton on Outreach</li> </ul> </li> </ul>
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ACTION	Terri to send out Doodle Poll for next meeting after 12/8 R&R meeting
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**IV. ADJOURNMENT**

MEETING ADJOURNED	<b>8:58 pm - Motion to Adjourn by MarySusan Diedrich and seconded by Arby Humprey.</b>
SUBMITTED BY	<b>Terri Roehrig, Chair</b>
DATE	<b>11/17/2022</b>