



Wisconsin Conservation Congress
 Spring Hearings Process Improvement Committee
 Meeting Minutes

WCC Meeting Minutes
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ORDER OF BUSINESS	12/13/2022	6:30 pm.	Zoom
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I. ORGANIZATIONAL MATTERS

A. CALL TO ORDER

Meeting called to order by	Chair Terri Roehrig at 6:31 pm
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B. ROLL CALL

ATTENDEES	Terri Roehrig, Reed Kabelowsky, Fred Wollenburg, Paul Reith, MarySusan Diedrich
EXCUSED	Arby Humphrey, Brock Rosenkranz
UNEXCUSED	
GUESTS	Kari Lee Zimmerman

C. AGENDA APPROVAL/REPAIR

DISCUSSION	Non
ACTION	Motion to Approve by MarySusan, second by Fred. Motion Carried.

D. REVIEW COMMITTEE MISSION STATEMENT

DISCUSSION	N/A
ACTION	N/A

E. PUBLIC COMMENTS

DISCUSSION	None
ACTION	None

II. INFORMATION & ACTION ITEMS

- A. A. Update from WCC Leaders/DNR on Spring Hearings Discussions** Terri/Kari

DISCUSSION	Rob/Terri have meeting with Department Leadership next week. More to come.	
ACTION	None	
PERSON(S) RESPONSIBLE		DEADLINE

- B. B. Report out from Rules and Resolution Committee Meeting** MarySusan/Reed

DISCUSSION	<p>Did not get to agenda items. Nothing set yet for new meeting date. COP Changes can be done with this committee. COP Changes:</p> <p>ii. #4 – Kari has concerns. MarySusan gave an example. Kari – we have been clear about what requires legislative action. There are too many things that cover Natural Resources. We are losing our voice. Fred – wants to ensure that in our Training – just because it requires Legislative action shouldn’t cause us to reject the resolution. Grave miscarriage of WCC represent and allow the committees to carry it forward. Paul – understand – we are a volunteer organization and we have large volume of resolutions and creates the volume. Trying to refine the scope of the resolutions so we have more actionable work as committee members over resolutions that we can’t take action on. It is great public input. We are so outside of what we can impact and we can’t go forward with it. Understand the intent. Did something to focus on resolutions that we can take action on. There have been actions WCC has taken on legislative actions. Reed wrote a resolution that requires legislative action, so WCC can write them. Agree with Paul and being a delegate. Do we include Federal legislative resolutions. Maybe add a clarification that we are not a legislative body and that we cannot influence legislative action. Fred – shouldn’t shy away from things that are Federal - Great Lakes and Mississippi River are federally controlled. Kari – Presents an opportunity to educate the public that we are not a lobbying group. It is up to the author to find a legislator to take it on. If it gets input at Spring Hearings, that doesn’t mean WCC will champion it legislatively and the author needs to champion with legislator.</p>
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	<p>iii. Paul - Definition of Natural Resource Resolution - #11 – we define the term – Defined as iv. Paul – Review process – should we include in COP? Kari - We should add the Review Committee process. If this happens, xyz, if that happens, abc..... and have it in one document. v. Reed - #A8 – wording change – per year. . Add #A9 – If these guidelines are not followed, then the resolution may be rejected. vi. Paul – need to document clear recourse if the process is not followed. vii. Paul – Shotgun resolutions – we will have lots of shotgun resolutions. We have a challenge of equal and equitable voice. Shotgun was a means to have a voice. If you can get someone to each of the meetings (old style). This isn't the answer for online input and isn't the answer to give people an equitable voice. Doesn't support a functioning process in the age of online resolutions. Is it reasonable with online resolutions, is it reasonable to give people a voice. Point – we don't need to force these beyond the WCC process and onto the statewide ballot. This current process 2 years in 3 counties isn't way to do it anymore. Kari – Same or like for a certain number of years. This was not something that would be used extensively. What is not clearly defined is the start of the two years. Timeframe needs to be defined by the WCC.</p>	
ACTION	Update COP Changes based on conversation	
PERSON(S) RESPONSIBLE		DEADLINE
MarySusan		As soon as time is available.

- C. C. Update from Department on the following: Kari
- a. Resolution Submission Options (Survey Monkey, MS forms, M365 Forms, HTML page)
 - b. Shared Working area
 - c. Batching incoming resolutions

DISCUSSION	<p>i. Started discussions with IT. Submitting things – Survey Monkey character limit or expanding box not both. WCC needs to make a decision. Put in some additional steps on the back end. 1. Resolutions can be no more than 1 page, with font size parameters. We are not nailing them down and if it is more than 1 page. We are cutting you off at 1 page. 2. Can we do a template? Kari has tried this with the fillable PDF. You need to download to computer and open up with Adobe only. Our delegates struggle with this, public will struggle more. 3. Could we provide a Word Template for them to fill out before they input into Survey Monkey, show them how to do the character count. ii. Will check on Qualtrix but is more expensive iii. Working on a platform for a shared working area – issue as a state agency, IT is locked down tightly. For people outside of .gov they lock it down. Trying to get approvals. iv. Need to think about the similar or like resolutions and hanging in limbo if we don't receive the original author resolution.</p>	
ACTION	Ongoing discussions with Department	
PERSON(S) RESPONSIBLE		DEADLINE
Kari		Before January 13, 2023 DLC meeting

- D. D. Any changes to 2023 proposed timeline based on other discussions Committee Members

DISCUSSION	<p>a. 2/15/23 Author's begin submitting resolutions b. 3/1/23 Author's deadline to submit resolutions c. 3/19/23 Reviewer deadline to review and if required, notify author changes are necessary and collaborate with author to make the changes to meet the writing criteria. If the resolution meets the writing criteria, move forward and notify Kari. d. 3/25/23 Reviewer/Author deadline for collaboration to complete required changes ensuring resolution meets writing criteria. Unresolved resolutions are escalated to the Spring Hearings Subcommittee. e. 3/30/23 Escalation meeting if needed. All escalated resolutions are finalized (approved or rejected) and collated list is complete f. 4/01/23 Final Deadline g. 4/13/23 Spring Hearings Input Process</p>	
ACTION	None	

PERSON(S) RESPONSIBLE	DEADLINE

E. E. Communication Plan

Terri/Michael

DISCUSSION	a. Need a Communication Plan from Department and WCC Outreach Committee through these mediums: <ol style="list-style-type: none"> i. FB Posts ii. Press Releases iii. Live Interviews iv. Podcasts v. Radio b. Need Communication Plan to WCC DLC, County Chairs and Delegates <ol style="list-style-type: none"> i. Need a response they received it and understand it ii. Need to hold DLC accountable to ensure things are getting done c. WCC FB Admins – need to identify 1-2 people that will start getting the WCC page active on a weekly basis – Outreach Committee <ol style="list-style-type: none"> 1. Jessica Tomaszewski and Tony Blattler are the FB Admins, Editors are Paul Reith, Brett Weir and Joel Taylor d. Topics to expand, share as part of communication plan(s) <ol style="list-style-type: none"> 1. Resolution process is slow process (Multiple Years) <ol style="list-style-type: none"> a. Include the steps involved and what is required by authors 2. WCC is Advisory 3. Spring Hearings is input only not a vote 4. 2023 Resolution Submission Timeline 5. 2023 Resolution Review Process 6. 2023 Resolution Writing Assistance 	
ACTION	Michael to take up with the Outreach and Communications Committee and report back to this committee	
PERSON(S) RESPONSIBLE	DEADLINE	
Michael Britton	Next Outreach and Comms meeting.	

F. Delegate Elections

Terri/Kari

DISCUSSION	TBD based on further discussions with DNR and WCC Leadership	
ACTION		
PERSON(S) RESPONSIBLE	DEADLINE	
Terri/Kari	Before Jan 13 DLC meeting	

G. Resolution Reviewer Training

Terri

DISCUSSION	Terri discussed that we will need to do this again this year once we have direction from DLC. She can draft after January DLC meeting	
ACTION	Draft Reviewer Training	
PERSON(S) RESPONSIBLE	DEADLINE	
Terri	After January DLC meeting before end of Jan.	

H. Training/Instructions for Resolution Writers

Terri

DISCUSSION	Terri discussed that we will need to do this again this year once we have direction from DLC. She can draft after January DLC meeting	
ACTION	Draft Training/Instructions for Resolution Writers	
PERSON(S) RESPONSIBLE	DEADLINE	
Terri	After January DLC meeting before end of Jan.	

III. MEMBERS MATTERS

DISCUSSION	<p>a. Fred – Agree with Reed on the last RR meeting. Happy with the conversation we are having this evening.</p> <p>b. MarySusan – COP TOC, Timeline – she may be on vacation 2/22 – 3/8. Will be on escalation committee</p> <p>c. Paul – After done in April – need to reconvene more often and align to online process. If we offer links in template – the target can go bad, the link can fail.</p> <p>d. Reed – Get together around a campfire. Public to put a resolution to put in request for 2 FT liaison and 1 PT liaison. I wish we had a way to coach the resolution process. The RR meeting was a tough meeting to get through. Very active in YCC matters, wrote lots of emails to WCC members and didn't get a response. Really tough when we don't respond. People need to step and communicate properly.</p> <p>e. Kari – Links in Resolutions – using the bitly application – strips out the address.</p> <p>f. Terri – Thank the committee</p>
ACTION	

IV. ADJOURNMENT

MEETING ADJOURNED	8:29 pm. Motion by Reed, second by Paul. Motion Carried.
SUBMITTED BY	Terri Roehrig
DATE	12/19/2022