

REFORESTATION AND FORESTRY MANAGEMENT INFORMATION

Successful tree planting requires completion of the necessary site preparation work prior to planting and the selection of the appropriate tree species. DNR foresters are an excellent source of information regarding species selection for your planting site, available cost sharing programs for tree planting, site preparation techniques, tree planter rental, development of management plans for your property, forestry tax law programs and other forest management topics. The addresses and phone numbers of Department of Natural Resources foresters are furnished on page 4.

TREE AND SHRUB ORDERING INSTRUCTIONS

Before ordering, please contact your local DNR forester if applying for federal or state cost sharing for tree planting. For up-to-date information on planting, species availability and on-line ordering, visit us on the web at: <http://dnr.wi.gov/forestry/Nursery/Order/index.htm>. For species availability information call 1-800-875-9050.

1. Legibly print your name, address, and telephone number, method of delivery, county and legal description where trees will be planted. (Look in your county plat book or a Wisconsin Gazetteer if you don't know the section, township and range or call the county clerk of records.) Failure to supply this information will result in the return of your order for completion.
2. A **minimum order** is 1000 tree seedlings or 500 shrubs or one packet. Trees and shrubs may be purchased in increments of 100 of each species.
3. An **ungraded (bulk) order** is at least 3,000 trees of one species and age (no ungraded orders will be accepted for black walnut or wildlife shrubs). Bulk shipments are discount priced because these orders are not counted or graded at the nursery. The number of trees shipped for ungraded orders are based on bed-run inventories. Consequently, an ungraded order may contain 10% more or less than the number of seedlings ordered. These orders should be graded before planting according to the guidelines below. It is recommended that the 'cull' seedlings not be planted because of reduced survival and growth.
4. Please indicate a second choice to better insure your order can be filled. If you don't indicate a second choice, you won't receive a second choice if your first choice is sold out.
5. A 5 1/2% sales tax must be added to the nursery seedling prices. If the seedlings are being used for silviculture purposes then your purchase may be tax exempt. Please submit Department of Revenue form 211 which can be downloaded from <http://www.revenue.wi.gov/forms/sales/s-211.pdf> with your order for tax exemption.
6. For orders submitted by **January 31st**: DO NOT SEND A PAYMENT at the time of ordering. A billing invoice and order confirmation will be mailed to you. Submit your payment in full within 30 days of the invoice date. Failure to receive a payment will result in cancellation of your order.
 - Exception: For orders exceeding \$1000.00, customers may opt to pay 25% down payment (maximum of \$500.00) with the balance due by March 15th.

For orders submitted on or after **February 1st**: full payment must accompany the order.

Full payment is required to ship seedlings. Make checks or money orders payable to: Department of Natural Resources. Cash is not accepted. Your canceled check will be your receipt. Checks returned for non-sufficient funds will be assessed a \$20 fee. Refunds of less than \$25 will not be made unless requested by phone or in writing by the purchaser.

7. Mail your order to: Griffith Nursery, 473 Griffith Avenue, Wisconsin Rapids, WI 54494.

Grading Guidelines:

These general guidelines are used to grade tree orders and should be followed by landowners purchasing ungraded stock. Some variation of these guidelines from species to species may exist. Consult your local forester or nursery for further information.

	Minimum Height From Root Collar to Bud	Minimum Root Length
1-0 Conifers	2 1/2"	6"
2-0 Conifers	3-4"	6-8"
3-0 Conifers	5-6"	8"
1-0 Hwds	5-6"	8"
2-0 Hwds	8"	8"

473 Griffith Avenue
Wisconsin Rapids, WI 54494



Leave Blank – DNR Use Only	
Order Number	Nursery

State of Wisconsin
 Department of Natural Resources
 Division of Forestry

**Spring 2010
 Tree and Shrub Application**
 Form 2420-031 (R 8/09)

Please read instructions on page 1 before completing this application.

Notice: Under s. 28.06, Wis. Stats., this form is required to purchase trees and shrubs from the Department. Personally identifiable information provided on this form will be used to administer the program and may be made available to requesters under Wisconsin's Open Records law (ss. 19.31-19.39, Wis. Stats.).

IMPORTANT: THIS SECTION MUST BE COMPLETELY FILLED OUT OR ORDER WILL BE RETURNED				
Last Name, First (please print or attach state nursery label from page 1)		Preferred Method of Delivery: (Please select one. Your shipping method must be finalized by March 15.)		
Street or Route		<input type="checkbox"/> Ship By _____ County Truck (Check Page 4 to see if your county provides this service.) <input type="checkbox"/> I Will Pick Up at the Following Nursery: (select one)		
City	State	ZIP Code	You will be contacted by the nursery to schedule a pickup date. <input type="checkbox"/> Griffith Nursery in Wis. Rapids <input type="checkbox"/> Hayward Nursery in Hayward <input type="checkbox"/> Wilson Nursery in Boscobel	
Daytime Phone No. (include area code)		Evening Phone No. (include area code)		This Stock Shall be Planted In:
		County	Section	Township Range

Select one: Email address (optional): _____

PAID ORDER: See payment instruction #6 on page 1

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|---|---|---|
| 1. <input type="checkbox"/> Private Order – Submitted by January 31, DO NOT SEND MONEY, you will receive an invoice which is payable within 30 days | 3. <input type="checkbox"/> VO-Ag., FFA, 4-H and Youth Groups | 5. <input type="checkbox"/> County Forest |
| 2. <input type="checkbox"/> Private Order – Submitted on/after February 1, attach 100% remittance | 4. <input type="checkbox"/> Other State Agency or Federal | |

FREE ORDER: Order prior to January 15

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|--|--|
| 1. <input type="checkbox"/> Registered School Forest or Community Forest | 3. <input type="checkbox"/> University of Wisconsin (Research) |
| 2. <input type="checkbox"/> DNR Lands (Fish, Wildlife, Parks) | 4. <input type="checkbox"/> State Forest |

Species or Packet - First Choice (see instruction 2, page 1)	Species - 2nd Choice (see instruction 4, page 1)	Seedling Age	Quantity minimum total order: 1000 seedlings in increments of 100	Total \$

Leave Blank - DNR Use Only	SUB-TOTAL
	ADD 5.5% STATE SALES TAX (See instruction 5, page 1 for information to claim a sales tax exemption)
	TOTAL

AGREEMENT - PLEASE READ CAREFULLY

As applicant I agree:

- Not to sell this stock; I'm aware that violation of this clause is punishable by a forfeiture of not more than \$100.00 as provided in s. 28.06, Wis. Stats.
- That this stock will not be used for decorative, ornamental, landscaping purposes or Christmas trees and am aware that violation of this clause is punishable by a forfeiture of not more than \$500.00 as provided in s. 28.06, Wis. Stats.
- Not to harvest or remove trees after planting until they are large enough to be sold or utilized as cut merchantable forest products, or as an approved precommercial thinning. No trees may be removed from a plantation with roots attached for resale.
- To protect the area planted from fire and grazing.
- That a claim for adjustment regarding shortages or quality of stock must be made within ten days of delivery with the local DNR forester.
- That cancellation of an order after March 1 will be at the discretion of the seller.
- That I am responsible for payment at the rates established by the Department.
- To comply with all the rules and statutes applicable to the obtaining, use, and disposition of this forestry stock.

Signature of Applicant	Date Signed
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Spring 2010 – Tree and Shrub Price List

Species	Seedling Age (years)	Counted Stock Minimum Order 1,000 May be purchased in increments of 100		Uncounted Stock Minimum Order 3,000 Must be the same species and age class
		Price Per 100	Price Per 1000	Price Per 1000
Conifer Seedlings				
Cedar, White (<i>Thuja occidentalis</i>)	3	\$25.20	\$252.00	\$165.00
Hemlock, Eastern (<i>Tsuga canadensis</i>)	3	25.20	252.00	165.00
Pine, Jack (<i>Pinus banksiana</i>)	1		-----	107.00
	2	22.80	228.00	134.00
Pine, Red (<i>Pinus resinosa</i>)	2	22.80	228.00	134.00
	3	25.20	252.00	165.00
Pine, White (<i>Pinus strobus</i>)	2	22.80	228.00	134.00
	3	25.20	252.00	165.00
Spruce, Black (<i>Picea mariana</i>)	2	22.80	228.00	134.00
* Spruce, White (<i>Picea glauca</i>)	2	22.80	228.00	134.00
	3	25.20	252.00	165.00
Tamarack (<i>Larix laricina</i>)	2	22.80	228.00	134.00
Hardwood Seedlings				
Aspen (<i>Populus spp.</i>)	2	\$48.80	\$488.00	\$403.00
Birch, River (<i>Betula nigra</i>)	1	37.10	371.00	277.00
	2	48.80	488.00	403.00
Birch, White (<i>Betula papyrifera</i>)	2	48.80	488.00	403.00
Birch, Yellow (<i>Betula alleghaniensis</i>)	2	48.80	488.00	403.00
Cherry, Black (<i>Prunus serotina</i>)	2	48.80	488.00	403.00
Hickory, Shagbark (<i>Carya ovata</i>)	2	48.80	488.00	403.00
	3	56.50	565.00	446.00
Maple, Red (<i>Acer rubrum</i>)	2	48.80	488.00	403.00
Maple, Silver (<i>Acer saccharinum</i>)	2	48.80	488.00	403.00
Maple, Sugar (<i>Acer saccharum</i>)	2	48.80	488.00	403.00
	3	56.50	565.00	446.00
Oak, Bur (<i>Quercus macrocarpa</i>)	2	48.80	488.00	403.00
Oak, Red (<i>Quercus rubra</i>)	2	48.80	488.00	403.00
Oak, White (<i>Quercus alba</i>)	2	48.80	488.00	403.00
Oak, Swamp White (<i>Quercus bicolor</i>)	2	48.80	488.00	403.00
Walnut, Black (<i>Juglans nigra</i>)	Seedling	48.80	488.00	-----
Wildlife Shrubs (seedlings)				
Crab, Prairie (<i>Malus ioensis</i>)		\$40.20	\$402.00	-----
Cranberry, American Highbush (<i>Viburnum americanum</i>)		40.20	402.00	
Dogwood, Silky (<i>Cornus amomum</i>)		40.20	402.00	-----
Dogwood, Red Osier (<i>Cornus stolonifera</i>)		40.20	402.00	-----
Hawthorn (<i>Crataegus spp.</i>)		40.20	402.00	
Hazelnut, American (<i>Corylus americana</i>)		40.20	402.00	-----
Ninebark (<i>Physocarpus opulifolius</i>)		40.20	402.00	-----
Plum, American (<i>Prunus americana</i>)		40.20	402.00	
Winterberry (<i>Ilex verticillata</i>)		40.20	402.00	-----
Packets – the nursery reserves the right to select packet contents				Price Per Packet
Packets consist of 300 seedlings selected to meet the purpose stated. For a description of the packet visit the nursery website at http://dnr.wi.gov/forestry/Nursery/Order/index.htm .				
Northern Windbreak	\$ 126.00	Northern Forestry Restoration		\$ 221.00
Southern Windbreak	126.00	Central Forest Restoration		221.00
Turkey Habitat	158.00	Bottomland Hardwood Restoration		221.00
Grouse Habitat	158.00	Savanna Restoration		221.00
Deer Habitat	158.00	Moist Shoreland		168.00
Songbird Habitat	158.00	Sandy Shoreland		168.00

* All white spruce grown from improved seed sources.

WISCONSIN DEPARTMENT OF NATURAL RESOURCES FORESTERS (Rev. 7/09)

<u>County</u>	<u>ADDRESS</u>	<u>PHONE NO.</u>
Adams	DNR Ranger Station, Hwy. 13, Box 100, Friendship 53934	(608) 339-3386
Ashland	DNR, 620 Layman Drive, PO Box 709, Mellen 54546	(715) 274-6321
* Barron	DNR, 127 South 4 th Street, Barron 54812	(715) 637-6865
Bayfield	DNR Ranger Sta, 203 E. Bayfield, Box 545, Washburn 54891	(715) 373-6165
* Brown	DNR, 2984 Shawano Ave. , Green Bay 54313	(920) 662-5156
* Buffalo	DNR, Courthouse, PO Box 88, Alma 54610	(608) 685-6223
* Burnett	DNR Ranger Sta, 26387 Lakeland Av S, Box 51 Webster 54893	(715) 866-8201
* Calumet	DNR, 3369 W. Brewster St., Appleton 54914	(920) 832-2747
* Chippewa	DNR, 711 N. Bridge, Chippewa Falls 54729	(715) 726-7885
* Clark	DNR, 400 Hewitt Street, Room 106, Neillsville 54456	(715) 743-5134
* Columbia	DNR, W7303 County Hwy CS, Poynette, 53955-9690	(608) 635-8113
Crawford	DNR, 210 School Street, PO Box 186, Gays Mills 54631	(608) 735-4672
* Dane	DNR Forester, 3911 Fish Hatchery Rd., Madison 53711	(608) 275-3234
* Dodge	DNR Service Center, N7725 Hwy 28, Horicon 53032	(920) 387-7884
* Door	DNR, 110 South Neenah Ave., Sturgeon Bay 54235	(920) 746-2876
Douglas	DNR Ranger Station, County Hwy Y, Box 60, Gordon 54838	(715) 376-2299
* Dunn	DNR, 921 Brickyard Road, Menomonie 54751	(715) 232-1516
* Eau Claire	DNR, 1300 W. Clairemont, Box 4001, Eau Claire 54702	(715) 839-3782
* Florence	DNR, Nat. Res. Center, 5631 Forestry Dr., Florence 54121	(715) 528-4400
* Fond du Lac	DNR, 625 E. County Road Y, Oshkosh 54901- 9731	(920) 424-3056
* Forest	DNR, 404 N Lake Street, Crandon 54520	(715) 478-3717
Grant	DNR, 150 W. Alona Lane, Lancaster 53813	(608) 723-2397
* Green	DNR, N3150 Hwy 81 W., Monroe 53566	(608) 325-3050
* Green Lake	DNR 363 Church Street, Montello 53949	(608) 297-2226
* Iowa	DNR Service Center, 1500 N Johns Street, Dodgeville 53533	(608) 935-3368
* Iron	DNR Ranger Station, 5291N Statehouse Circle, Mercer 54547	(715) 476-2240
* Jackson	DNR, 910 Hwy 54 E., Black River Falls 54615	(715) 284-1432
* Jefferson	DNR Service Center, 2514 Morse St., Janesville 53545	(608) 743-4830
* Juneau	DNR, 650 Prairie Street, PO Box 288, Mauston 53948	(608) 847-9394
* Kenosha	DNR, 9531 Rayne Road, Sturtevant 53177	(262) 884-2390
Kewaunee	DNR, 2984 Shawano Ave. , Green Bay 54313	(920) 662-5156
* LaCrosse	DNR, 3550 Mormon Coulee Road, LaCrosse 54601	(608) 785-9007
* Lafayette	DNR, 1900 Ervin Johnson Drive, Darlington 53530	(608) 776-3064
* Langlade	DNR, 223 E. Steinfest Road, Antigo 54409	(715) 627-4317
* Lincoln	DNR Field Office, 101 Eagle Drive, Merrill 54452	(715) 536-2152
* Manitowoc	DNR, 2220 E. CTH V, Mishicot 54228	(920) 755-4984

<u>County</u>	<u>ADDRESS</u>	<u>PHONE NO.</u>
* Marathon	DNR, 5301 Rib Mountain Drive, Wausau 54401	(715) 359-0646
* Marinette	DNR Ranger Sta., Hwy C, PO Box 199, Wausaukee 54177	(715) 856-9157
* Marquette	DNR 363 Church Street, Montello 53949	(608) 297-2888
Menominee	DNR, Box 670, Keshena, 54135	(715) 799-3896 ex 2266
* Milwaukee	DNR, S91 W39091 Hwy 59, Eagle, 53119	(262) 594-6209
* Monroe	DNR, 820 Industrial Dr., Suite 4, Sparta 54656	(608) 269-6901
* Oconto	DNR Ranger Sta., Box 96, Oconto Falls 54154	(920) 846-2980
* Oneida	DNR 511 Hanson Lake Road, PO Box 567, Rhineland 54501	(715) 365-2633
* Outagamie	DNR, 3369 Brewster Street, Appleton 54914	(920) 832-2747
Ozaukee	DNR, 3544 Kettle Moraine Rd, Hartford 53027	(262) 670-3404
* Pepin	DNR, Co. Gov't. Center, Box 39, Durand 54736	(715) 672-4153
* Pierce	DNR, 130 N. Chestnut Street, Box 428, Ellsworth 54011	(715) 273-5525
* Polk	DNR, 941 Mallard Lane #104, Balsam Lake 54810	(715) 485-3518
Portage	DNR Ranger Station, 301 Cedar Street, Stevens Point 54481	(715) 344-2752
* Price	DNR, County Normal Bldg., 104 S. Eyder Ave, Phillips 54555	(715) 339-3001
* Racine	DNR, 9531 Rayne Road, Sturtevant 53177	(262) 884-2390
* Richland	DNR, 26136 Executive La, Suite C, Richland Center 53581	(608) 647-4566
* Rock	DNR Service Center, 2514 Morse Street, Janesville 53545	(608) 743-4830
* Rusk	DNR Ranger Station, N4103 Hwy 27, Ladysmith 54848	(715) 532-3911
* St. Croix	DNR, 890 Spruce Street, Baldwin 54002	(715) 684-2914 ex 116
* Sauk	DNR, 505 Broadway West Square Bldg #2, Baraboo 53913	(608) 355-4475
Sawyer	DNR Service Center, 10220 St Rd 27, Hayward 54843	(715) 634-9658 ex 3504
* Shawano	DNR, 647 Lakeland Road, Shawano 54166	(715) 526-4222
* Sheboygan	DNR, 1155 Pilgrim Rd, Plymouth 53073	(920) 892-8756 ex 3047
* Taylor	DNR Ranger Station, 660 Wheelock Street, Medford 54451	(715) 748-4955
* Trempealeau	DNR, 19225 Dewey St, PO Box 645, Whitehall 54773	(715) 538-4480
* Vernon	DNR, 220 Airport Road, Viroqua 54665	(608) 637-3784
* Vilas	DNR Ranger Station, 1861 Hwy 45 N., Eagle River 54521	(715) 479-8870
* Walworth	DNR, 9531 Rayne Road, Suite 4, Sturtevant 53177	(262) 884-2390
Washburn	DNR, 810 W. Maple Street, Spooner 54801	(715) 635-4086
* Washington	DNR, 3544 Kettle Moraine Road, Hartford 53027	(262) 670-3404
* Waukesha	DNR, S91 W39091 Hwy 59, Eagle, 53119	(262) 594-6209
* Waupaca	DNR, Hartman Creek Park, N2480 Hartman Creek Road, Waupaca 54981	(715) 258-8432
* Waushara	DNR 427 E. Tower Drive, Suite 100, Wautoma 54982	(920) 787-4686 ex 3026
* Winnebago	DNR, 625 E. County Road Y, Oshkosh 54901- 9731	(920) 424-3056
Wood	DNR, 473 Griffith Ave., Wisconsin Rapids 54494	(715) 421-7819

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* These counties provide a delivery service from the state nursery to a central point within the county on pre-scheduled dates. You will be notified by the local DNR Forester when and where to pick up your trees. There may be a small charge to cover the cost of this service. **Contact the local DNR forester for delivery schedules and more information.** If you miss the scheduled delivery date, you may be required to pick up your order at the designated nursery during regular business hours.

Nursery Addresses and Telephone Numbers:

Griffith Nursery 473 Griffith Avenue Wis. Rapids, WI 54494 (715) 424- 3700	Hayward Nursery 16133 W. Nursery Road Hayward, WI 54843 (715) 634- 2717	Wilson Nursery 5350 Hwy 133 E PO Box 305 Boscobel, WI 53805 (608) 375- 4123
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